



CLEAdvantage Guidelines for Plan Members

Thank you for signing up for the CBA's **CLEAdvantage**, the Association's exclusive membership benefit that makes meeting Illinois' **Minimum Continuing Legal Education** requirements inexpensive, convenient and so simple. The program is effective June 1, 2018, through May 31, 2019, and allows you to attend most of the CBA's continuing legal education seminars for one low cost (includes in-person, DVD rental and online webcasts at www.chicagobar.org).*



As a CLEAdvantage participant, please note the following terms and conditions:

- To participate in the plan, you must be a dues paying CBA member and remain a dues paying CBA member through May 31, 2019. Dues are never prorated or refunded with the CLEAdvantage plan. The CLEAdvantage plan fee is never prorated. Your CLEAdvantage membership is non-transferable and non-refundable.
- The plan is not available with a reduced dues hardship membership OR to members who receive April/May complimentary when reinstating or joining during those months. Members wishing to add the current CLEAdvantage Plan during April or May would be required to pay current dues or wait to join the following year's plan.
- CLE materials are available for download at www.chicagobar.org prior to the live program start time. Photocopied materials are available for purchase if preordered, see registration materials for details.
- An additional payment may apply to some programs, as noted in the seminar registration information. Some programs may exclude use of the plan.
- **In-person Registration and Cancellation Policy: You must register in advance for in-person programs. If you register at-the-door a \$10 on-site registration fee will apply. When registering for an MCLE event, please identify yourself as an CLEAdvantage member. Advance registration closes 3 hours prior to the program start time. A \$15 fee will apply to all registrants who do not cancel in writing 24-hours prior to a live in-person seminar. Cancellation notices should be emailed to seminars@chicagobar.org or faxed to (312) 554-2054.**
- **Webcast Registration and Cancellation Policy: You must register 15 minutes prior to the seminar start time. If you are not able to view the live Webcast, your registration will be transferred to the archived Webcast (generally available within one week of the live event).**
- Check out CLE DVDs from the CBA Legal Bookstore for no extra charge (72-hour rental period). Only 2 DVDs may be rented at one time.
- Current CLEAdvantage plan members will be billed for the new plan year during the Spring membership dues billing period - price and terms are subject to change.
- An additional fee will be assessed for processing out-of-state MCLE requests. Please call (312) 554-2050 for more information.
- Not applicable towards CBA Webcast programs at the West LegalEdcenter.
- **No confirmation of plan enrollment will be sent. Please keep a copy of this form for terms and conditions.**
- See www.mcleboard.org for Illinois MCLE requirements. Visit www.chicagobar.org to access the CBA's free MCLE Credit Tracker (under CLE) and full terms and conditions of the CLEAdvantage Plan.

ADDITIONAL MCLE BENEFITS FOR MEMBERS:

EARN FREE MCLE CREDITS BY ATTENDING FREE CBA AND YLS COMMITTEE MEETINGS

Most of our 120 committees feature speakers who address substantive legal topics at their monthly meetings, making it easy for you to earn MCLE credits for free—simply by attending committee meetings in-person or via live Webcast that qualify for Illinois MCLE credit. There are no extra fees to join committees or attend meetings. Most committees meet once a month during the noon-hour at the CBA. Committee meetings and speakers are announced to all members via a weekly email. You do not have to be a member of a committee to attend one of its meetings. To join committees, visit www.chicagobar.org.

TRACK YOUR MCLE CREDITS

Through our complimentary online MCLE credit tracker, the Association tracks members' Illinois MCLE credits obtained through attendance at qualified Association seminars and committee meetings which you can use when you attest to your attendance at meetings in your biannual report to the MCLE Board. Members can also add non-CBA sponsored MCLE credits to this online history, which can be accessed at www.chicagobar.org (under the CLE).

For more information on the CBA CLEAdvantage Plan, call 312-554-2056.



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