

The Nominating Committee of the Young Lawyers Section announces the 2017 elections for Section Officers and Directors. The Election will be governed by Article V-Elections of the YLS By-Laws and will follow the procedures enumerated below:

A. NOTICE

1. YLS members interested in seeking office for the bar year beginning **June 6, 2018**, should submit a letter of intention including: (a) name and contact information, (b) position sought, and (c) date/times of availability for an interview based on the available date/times listed in Paragraph 2 below to Jennifer Byrne, Director of the Young Lawyers Section, via email at yls@chicagobar.org by no later than **February 21, 2018**.

2. A Nominating Committee, consisting of the Chair, First Vice-Chair, and Immediate Past Chair of the Section, will interview each candidate who submits such a letter. Interviews will be held by appointment on **February 28, 2018 between 9:00am-6:00pm**. The Nominating Committee will post a recommended slate of candidates at the CBA no later than close of business on **March 8, 2018**.

3. Any qualified YLS member who is not slated may become a candidate by submitting a Nominating Petition to Jennifer Byrne, Director of the YLS, via yls@chicagobar.org on or before **March 23, 2018**. The Petition shall identify the office sought and contain the signatures of at least 100 YLS members who are in good standing with the Association. Petition forms are available to those who request them at yls@chicagobar.org or 773-554-2031.

4. All candidates may submit to Jennifer Byrne, Director of the YLS, via yls@chicagobar.org by **April 2, 2018**, a campaign statement in narrative form not to exceed 500 words. In the event of a contested election, campaign statements will be distributed pursuant to paragraph 5.6 below at no cost to the candidates. In accordance with YLS By-Law Section 5.6 (b), there shall be no expenditure of campaign monies by or on behalf of any candidates permitted, however, campaigning by telephone is permitted.

5. Any candidate who is unopposed for office shall be declared elected and no notice of election, campaign statement, or ballot shall be submitted to the Director of the YLS.

6. In the event of a contested election for office, ballots for the office together with the candidate's campaign statement will be mailed to all YLS members by **April 17, 2018**. Completed ballots must be received by Jennifer Byrne, Director of the YLS, via yls@chicagobar.org by **May 2, 2018**.

7. The Election Committee shall tabulate all ballots and shall resolve all disputes related to the election. Results of the election will be announced at the YLS Annual Meeting to be held on **June 6, 2018**.

B. OFFICES TO BE FILLED: QUALIFICATIONS

1. Offices:

First Vice-Chair (succeeds automatically to Chair), Second Vice-Chair (succeeds automatically to First Vice-Chair), Secretary/Treasurer, Member Service Manager, Public Service Manager, Co-Editor-in-Chief of the YLS Journal of the CBA Record, two Project officers, and five Directors. All offices are one-year terms, except that Directors and the Co-Editors-in-Chief of the YLS Journal, will serve two-year terms.

2. General Duties:

(a) First Vice-Chair: shall chair the Planning Committee, succeed to Chair after one year, and perform such other duties as set forth in the By-Laws and as assigned by the Chair.

(b) Second Vice-Chair: shall implement the theme or project of the Chair (with assistance from the Member Service Manager and Public Service Manager as appropriate), assist with orientation and the leadership training and be responsible for bar relations with the American Bar Association Young Lawyers Division, the Illinois State Bar Association, specialty bars, and other relevant community organizations.

(c) Secretary/Treasurer: in cooperation with the YLS staff director, shall ensure the minutes of the business meetings of the Section, the Executive Council, and the Planning Committee are accounted for and circulated prior to the next meeting. The Secretary-Treasurer shall also be responsible for the fundraising of the Section (including socials) and ensure the financial books and records of the Section are appropriately maintained at the Association headquarters.

(d) Member Service Manager: shall have overall responsibilities for Committees and Directors, including orientation and training for Directors and Committee Co-Chairs and Vice-Chairs. The Member Service Manager shall assist the Second Vice-Chair in implementing the theme or project of the Chair at the request of the Chair or the Second Vice-Chair.

(e) Public Service Manager: shall assist the Second Vice-Chair in implementing the theme or project of the Chair at the request of the Chair or the Second Vice-Chair. The Public Service Manager shall also be responsible for overseeing major Section public service projects of a continuing nature, including Pro Bono Week, Law Week and the Casino Night to Benefit the Chicago Bar Foundation (with assistance from Special Project Coordinators as appropriate).

(f) Project Officers: shall have general supervisory responsibilities, oversee specific projects and perform such other duties as requested by the Chair.

(g) Co-Editor-in-Chief of the YLS Journal: shall coordinate the editorial content and production of the YLS Journal portion of each issue of the CBA Record with Co-Editor-in-Chief.

(h) Directors: shall coordinate and supervise activities of committees assigned to them, report regularly to the Planning Committee, and perform such other duties assigned by the Chair.

3. Qualifications

(a) A candidate for First Vice-Chair or Second Vice-Chair must be a member of the Section in good standing and must be eligible to be a member of the Section at the time of election to the Office of First Vice-Chair or Second Vice-Chair and at the time of completion of the regular term of office as Chair. The candidate must also have served as a voting member of the Executive Council of the Section.

(b) All other candidates for all other offices must be a member of the Section in good standing, must be eligible to be a member of the Section at the completion of the regular term of office and must have served as a voting member of the Executive Council of the Section.

(c) Only one office may be held at a time.

C. RULES

Copies of the YLS By-Laws regarding elections may be obtained from the Jennifer Byrne, Director of the Young Lawyers Section of The Chicago Bar Association, Election Committee, at yls@chicagobar.org or 312-554-2031.